



Our Lady of Mount Carmel School

COVID-19 Disinfecting Daily Procedures

Due to the Covid-19 pandemic OLMC School has taken extra precautions and measures to insure that our students, staff, teachers, and visitors are comfortable and safe returning back to school this year. Through partnership with local vendors and available resources from the CDC and EPA, we have implemented procedures using EPA certified disinfectants and personal protective equipment (PPE) to insure all frequently touched areas are disinfected before and throughout the school day. Below is a description of our daily disinfecting practices, staff responsibilities, and a list of the products used for these procedures.

Cleaning Protocol:

- Wear disposable gloves to clean and disinfect.
- Discard gloves after each cleaning and wash hands.
- Follow disinfectant product directions, allowing proper contact time
- Clean and disinfect frequently touched surfaces

Morning Procedure:

Maintenance staff will disinfect all frequently touched surfaces in common traffic areas. Those surfaces include chairs, tables, doorknobs, light switches, countertops, handles, desks, phones, etc. This is an added precaution to cover areas that may have had traffic after the nightly cleaning procedure.

Intermittent Daily Procedure

Classrooms/Library: Desks, tables and chairs that are shared by students will be disinfected during class changes. Every classrooms will be provided bottles of Spartan hdcQ2 disinfectant, rags, and gloves to disinfect frequently touched surfaces as needed. Teachers will also use the provided supplies to disinfect their desk and personal items daily.

Common Areas: Maintenance staff will disinfect all frequently touched surfaces in common traffic areas. This process will happen midday while students are in class.

Cafeteria: All frequently touched surfaces including lunch tables and seats will be disinfected after every lunch period by cafeteria staff.

Offices: All staff will be provided a spray bottle, gloves, and rags to disinfect the frequently touched surfaces in their offices.

Sick room: Will be cleaned and sanitized after each use.

Nightly Procedures: Each night our maintenance staff coupled with a professional cleaning service will complete all of the general cleaning procedures in the elementary school and middle school. In addition, disinfecting of all frequently touched areas in the restrooms, and common traffic areas will be completed.

Gymnasium: The gym floor will be disinfected at the end of every school day by maintenance staff.

Disinfectant Product list:

- **Spartan hdcQ2**
- **Spartan Steriphene II Aerosol**
- **Spartan Eucalyptus Mint Sanitizing Hand Soap**

Links to lists of disinfectants for use against Covid-19

<https://www.epa.gov/pesticide-registration/list-n-disinfectants-use-against-sars-cov-2-covid-19>

<https://www.spartanchemical.com/globalassets/solutions/covid-19/listn-table.pdf>

Additionally:

- Adequate supplies to promote healthy hygiene are procured: disinfecting spray and wipes, hand sanitizer, soap and paper towels; student school supply lists also request students to bring in hand sanitizer, tissues, and paper towels.
- Adequate supplies procured or requested on student supply lists to minimize sharing of high touch materials to the greatest extent possible.
- Appropriate signs to promote healthy hygiene are in place.
- Students are encouraged to wear face coverings and carry personal non-scented hand-sanitizer.
- Faculty and staff will wear face coverings when they are not able to maintain physical distance or when in communal spaces such as hallways, restrooms, cafeteria, and church.
- Ventilation and airflow has been checked and circulation of outdoor air will be increased as teachers are encouraged to open windows; OLMC filters have a MERV 8 rating.